|  |  |  |  |
| --- | --- | --- | --- |
| **PhD Student** | | | |
| Name |  | E-Mail |  |
| Student ID |  | Department/  Division |  |
| Topic of PhD work |  | | |

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| **PhD Committee Members** | | |
| Supervisor | Name | |
| Position | |
| E-mail | |
| Department/Division | |
| 2nd committee member | Name | |
| Position | |
| E-mail | |
| Place of employment | |
| 3rd committee member | Name | |
| Position | |
| E-mail | |
| Place of employment | |
| 4th committee member | Name | |
| Position | |
| E-mail | |
| Place of employment | |
| 5th committee member | Name | |
| Position | |
| E-mail | |
| Place of employment | |
| **Evaluation** | | |
| Date of the meeting | |  |
| Comment on the student’s understanding of the field of research (literature, methodology, importance of work, limits). | |  |
| Assess the feasibility of the presented research plan. | |  |
| Evaluate the originality and progress of the experimental work. | |  |
| Judge the potential of publishing the results of the presented projects. | |  |
| Do you have any concerns regarding the project(s)? If yes, please declare. | |  |
| Other comments | |  |
| **Training** | | |
| Which courses or research stays/collaborations would the project and the candidate benefit from, and should be pursued in the coming year(s)? | |  |
| Is the student aware of administrative how-tos and has completed first-year training? (=successful PhD intro phase)  Has a data management plan been presented? | |  |
| The student would benefit from/is interested in participating in the following trainings (please tick checkboxes): | | The Doctoral School and its services – introduction/refresher  Data Management  Time and Project Management  Scientific Presenting  Scientific Graphic Design  Science Communication and Outreach  Paper Writing workshop\*  Career Coaching\*  Other (please fill): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \*VDS MES provides budget for one in-depth training per student of the ones marked above. Further trainings need to be financed from other sources e.g. division or project budget. |

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| **Conclusion** | |
| Concluding remarks |  |
| Do you agree that the dissertation agreement should be signed (after the student has presented at the next New PhD Science Day)? | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | YES | |  | | --- | |  | | NO (please attach a separate statement) | |  | | --- | |  | | |

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| **Signature** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature (Supervisor on behalf of all committee members) Date |

Please send the filled-out and signed form to [vds-mes.cmess@univie.ac.at](mailto:vds-mes.cmess@univie.ac.at) for documentation.