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|  **PhD Student** |
| Name |  | E-Mail |  |
| Student ID |  | Department/Division |  |
| Topic of PhD work |  |

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| **PhD Committee Members** |
| Supervisor | Name  |
| Position  |
| E-mail  |
| Department/Division  |
| 2nd committee member | Name  |
| Position |
| E-mail |
| Place of employment |
| 3rd committee member | Name |
| Position |
| E-mail |
| Place of employment |
| 4th committee member | Name |
| Position |
| E-mail |
| Place of employment |
| 5th committee member | Name |
| Position |
| E-mail |
| Place of employment |
| **Evaluation** |
| Date of the meeting |  |
| Comment on the student’s understanding of the field of research (literature, methodology, importance of work, limits). |  |
| Assess the feasibility of the presented research plan. |  |
| Evaluate the originality and progress of the experimental work.  |  |
| Judge the potential of publishing the results of the presented projects. |  |
| Do you have any concerns regarding the project(s)? If yes, please declare. |  |
| Other comments |  |
| **Training** |
| Which courses or research stays/collaborations would the project and the candidate benefit from, and should be pursued in the coming year(s)? |  |
| Is the student aware of administrative how-tos and has completed first-year training? (=successful PhD intro phase)Has a data management plan been presented? |  |
| The student would benefit from/is interested in participating in the following trainings (please tick checkboxes): | [ ]  The Doctoral School and its services – introduction/refresher[ ]  Data Management [ ]  Time and Project Management[ ]  Scientific Presenting[ ]  Scientific Graphic Design[ ]  Science Communication and Outreach[ ]  Paper Writing workshop\*[ ]  Career Coaching\*[ ]  Other (please fill): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\*VDS MES provides budget for one in-depth training per student of the ones marked above. Further trainings need to be financed from other sources e.g. division or project budget. |

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| **Conclusion** |
| Concluding remarks |  |
| Do you agree that the dissertation agreement should be signed (after the student has presented at the next New PhD Science Day)? |

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| YES |

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 | NO (please attach a separate statement) |

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| **Signature** |
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Please send the filled-out and signed form to vds-mes.cmess@univie.ac.at for documentation.